

## Policy Statement:

- Students must log on three days per week.
- Assignments are due by 11:59:59 on the date due. Late work must be posted in the: *It's Too Late Baby, Now It's Too Late!* Forum.
- Students must read all forums and must respond to others as directed.
- Professional dialogue and netiquette are to be observed by all participants as per website: <http://www.albion.com/netiquette/corerules.html>
- Sharing of ideas and concepts from this class is encouraged. Permission must be granted before anyone, including me, may use another individual's work product.
- All work must be originated by the student or cited. Plagiarism will result in denial of credit, and removal from course.
- Course credit will be awarded upon satisfactorily completing all requirements: Meeting log-on quotas, responding to student's work, completing assignments and participating in online discussions.
- As the class facilitator, I will respond to inquiries and provide assistance.
- Technical issues are to be reported to 800. 462. 9041 or emailing: [caucushelp@nyit.edu](mailto:caucushelp@nyit.edu)
- Grading Policy is below:

<b>Grade in Gradebook</b>	Percent of value of the assignment- approximate- Use as a guide	<b>What does it mean</b>
<b>P+</b>	100%	Well done and no response to another student was needed
<b>P+</b>	100%	Well done with an appropriate response to another student
<b>P-</b>	80%	Well done no response or an incomplete response to another student
<b>INC+</b>	60%	Not fully developed with a complete response to another student
<b>INC-</b>	30%	Not fully developed with no or an incomplete response to another student
<b>U+</b>	20%	Not submitted with an appropriate response to another student
<b>U</b>	0%	Not submitted with no response or an incomplete response to another student
<b>Late (plus the above)</b>	Lose 20 percentage points from the above	Late assignments will lose additional credit

P = Pass

INC = Incomplete

U = Unsatisfactory