

Class Policies

Children's Literature

Instructor Carol Weintraub, carol.aschner.weintraub@gmail.com

Attendance

Participants must sign in to Moodle and check for new postings in all threads three days a week or more. Please carefully check the roadmap and due dates for assignments before starting the class to ensure that you can participate. In the event of an emergency during the class, please contact the instructor immediately.

Lateness

All assignments must be submitted by 11:59 p.m. on the due date. Past that, an assignment may be posted in the "Late" forum. This will result in a reduction of credit for the assignment.

Academic honesty

Plagiarism is unacceptable and credit will be lost for an assignment that is plagiarized. If you refer to someone else's work, please cite it correctly. If you are unsure how to correctly cite work, please visit

<http://www.liu.edu/CWIS/CWP/library/workshop/citmla.htm>

Class behavior

Disagreement with classmates or the instructor is acceptable; unprofessional conduct while disagreeing is not. No personal attacks, inflammatory comments, or other unprofessional behavior will be tolerated. If you are the recipient of unprofessional behavior, do not retaliate accordingly, but instead, contact the instructor. A good guide to good behavior on the internet can be found at

<http://www.kent.edu/dl/Technology/Etiquette.cfm>

Student work

All student work submitted to the class will be reviewed by the instructor and other participants in the class. The objectives for this class include giving constructive criticism and receiving constructive criticism on submitted work. By participating in this class, you agree that others may view your work and give you professional, constructive criticism on it.

Recommendation for inservice credit

Recommendation will be made to give a participant 15 hours inservice credit for the course upon satisfactory completion of all the assignments.

Four types of assignments, reading documents, synchronous discussions, responding to other students, and brainstorm board posts will receive earned credit as a simple yes/no. If the assignment has been completed on time, YES, credit is given. If the assignment is not completed on time, NO, credit will not be given.

The last three types of assignments, individual instructional assignments, group instructional assignments, and self-reflections will receive credit according to the following rubric:

Four	Three	Two	One
All elements as described in the assignment guide are present in the assignment.	Almost all elements as described in the assignment guide are present in the assignment.	A significant amount of elements as described in the assignment guide are not present.	The assignment has not been completed.

Note: All late assignments will be dropped one numeral lower.

You must have a three or above to get credit for the assignment.

Support

Please always feel free to contact me directly with any concerns or questions about your coursework via the above email address.

In case of technical problems with Moodle, please call 1-800-462-9041. Technical support is available Monday through Friday, 9:00-5:00.