

Class Policies for Co-Teaching Course

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1. All students must have the following **Required Materials to participate in an online course:** Access to a computer, Ability to access the internet, Ability to download documents
2. Inappropriate conduct will not be tolerated. Participants must maintain professionalism in all discussions and observe appropriate netiquette.
3. Participants are expected to sign on at least three times a week and review all materials.
4. Online participation is an important aspect of this course. All students should participate in class discussions. The quality and quantity of your online posts and presence will weigh heavily. This includes responding to me and posted materials from classmates; responding to assigned readings/ theories with meaningful discussion and thought; finding and posting helpful articles for further learning; and posting comments about others research and essays.
5. Participants will be required to read and comment on other participants work and comments. **You must respond to at least two other people for each discussion and/ or assignment.**
6. Each person will participate in the activities/ assignments posted and respond to assignments by their due date
7. Participants will have to attach lesson plans/ work they create to the indicated threads for review.
8. Each participant will be required to align their lesson plans with NYS standards
9. All assignments will be posted to the indicated threads
10. Submissions will be evaluated for an understanding of co-teaching practices.
11. Participants will be recommended for in-service hours based on the satisfactory completion of the assignments. Participants who do not meet the requirements will only be recommended for the hours reflected by their participation and work.