

Course Policies

Creating Supportive Literacy Environments for English Language Learners

Instructor: Eileen Kennedy, EileenKennedy2@yahoo.com

Attendance

Participants must sign in to Moodle and check for new postings in all threads at least twice a week. Please carefully check the roadmap and due dates for assignments before starting the class to ensure that you can participate. In the event of an emergency during the class, contact the instructor immediately.

Lateness

All assignments must be submitted by 11:59 pm on the due date. Past that, an assignment may be posted in the “Late” forum. This will result in a reduction of credit for the assignment.

Class Behavior

Only professional conduct is appropriate in postings and responses. Disagreements with classmates or the instructor is acceptable; unprofessional conduct while disagreeing is not. No personal attacks, inflammatory comments, or other unprofessional behavior will be tolerated. If you are the recipient of unprofessional behavior, do not retaliate accordingly, but instead contact the instructor. For guidelines for internet behavior see: <http://www.kent.edu/dl/Technology/Etiquette.e.cfm>

Student Work

All participants’ work submitted will be reviewed by the instructor and other class participants. The objectives for this class include giving constructive criticism and receiving constructive criticism on submitted work. Explicit with your participation in this course is your agreement that others may view your work and give constructive criticism on your work.

Assignments

All participants will be required to view PowerPoint lectures, articles and websites and/or view other students’ postings for assignments given. Additionally, discussion forums in different formats must be responded to. The instructor has the ability to see if students are actively viewing assignments. Recommendations will not be made for In-Service Credit if assignments are not completed.

Academic Integrity

All work submitted must be original in nature and not plagiarized.

Recommendation for In-Service Credit

Recommendations will be made for 15 hours of In-Service credit for the course upon completion of all the assignments.