

Elementary Math Unit

Exploring Egypt – Elementary Geometry

Policies

Lateness – All assignments must be submitted by 11:59 p.m. of the assigned due date, in order to receive full credit. All late assignments should be posted in the “Better Never Late” thread. All late assignments will lose time credit, resulting in the loss of time equivalence indicated.

Attendance - Participants are required to sign in and post three times a week. Please check all threads in order to keep up to date with assignments and requirements.

Full inservice credit will be determined according to attendance and the participant's ability to meet all course criteria, topic objectives, and assignment requirements.

Online Conduct - Participants are expected to interact and contribute in a professional tone. All postings must pertain to the assigned readings. Throughout the course, warm and cool comments will be required. In these instances, appropriate conduct is expected and all cool comments will be posted and accepted as constructive suggestions.

Group Work - Group projects will be graded on:

- Final submission
- Work as a group
- Individual participation and contribution

The group will not suffer for a participant's lack of contribution. However, the individual will lose time credit for lack of individual participation and contribution.

Required Software: Microsoft Office is required.

Participation - Participant interaction and assignment requirements will be monitored. Instructor evaluation and feedback will be ongoing.

Office Hours - In case of an emergency and/or special situations, private e-mail is welcome throughout the length of the course. Questions pertaining to the course should be posted to "Meet Me At The Wrecking Ball." "Coffee Talk" is for student postings outside the course material.

It is expected that course participants establish and conduct a professional environment that supports academic growth and that encourages the sharing of the group's expertise.

Recommendation for in-service credit

1. Participation in class discussions, completion of required readings, and posting completed assignments.
2. Completion of the course means that all assignments are completed at a satisfactory level.

3. Accumulation of the required time increments.