

Grant Writing for Educators: Effective Proposal Writing

Recommendation for in-service credit:

Assessment will be based upon:

1. Completion, quality, and timeliness of the course assignments – 75%

Assignment Rating System (as defined in Road Map objectives for each activity)

Outstanding – 5 points

Acceptable – 4 points

Needs Revision – 0 points

Revised – points according to assignment

Late – minus one point

Not submitted – 0 points

2. Participation in assigned conference discussions – 25%

System for assigning quality of submission –

Level 4 (5 points) – High quality professional discourse; well articulated submissions; challenge of an issue or raise thought-provoking questions; extends the discussion

Level 3 (4 points) - Thoughtful professional discourse; focuses on specific details and explores best practice

Level 2 (3 points) – Collegial discussion but lacks sufficient self reflection and challenge

Level 1 (2 points) – Factual statement that does not tend to stimulate ongoing class discussion or thoughtful reflection

Late posting = level grade minus 1 point

No posting = 0 points

Policies and Recommendation for in-service credit for Grantwriting Course:

Participants will create a well-written and well-developed grant proposal based on their own needs and critiqued by their colleagues and course instructors.

***No matter how well students do in the course, OLA and the instructors cannot guarantee that the proposal will be funded by a granting agency.

This is a 1 credit In-service Course offered by the Teacher Center Online Academy. In accordance with guidelines set by the Teacher Centers Online Academy this course will reflect 15 hours of actual class work time. The class work will be conducted both online and offline.

The following criteria must be met to be recommended to receive in-service credit:

1. Participants must log into the online classroom at least 3 times a week and post an assignment or response at least once per week. Sign-in statistics are tracked by the system.
2. All assignments must be submitted by 11:59:59 p.m. of the due date. Late assignments should be posted in late assignment thread and must be submitted within one week from the due date or credit will be deducted according to class grading rubric/policy.
3. Professional discourse among participants and netiquette are to be observed at all times. Judgmental and personal postings will not be accepted in the discussion threads. Visit <http://www.state.vt.us/srs/fwc/netiquette.html> or <http://www.albion.com/netiquette/corerules.html> or onlinenetiquette.com for an introduction to netiquette. **All participants must read all materials on netiquette in two of these three sites.**
4. Important elements of participation include: readings, working on group projects, class discussions, providing constructive criticism to class colleagues, and posting completed assignments. Group activities may be synchronous and/or asynchronous.
5. Participants should ask the instructors for assistance regarding technical or other issues that arise immediately.
6. All assignments must be completed according to the guidelines in the rubric for each particular assignment. **Grant proposals addressing specific subject areas should clearly state the appropriate NYS Standards and key indicators.**