



Course Policies

1. Students should login into Moodle at the minimum of 3days per week.
2. All late assignments must be posted in the late assignment thread. Late assignments will impact your final seat time and reflect the amount of time spent on the course.
3. Participants must participant in class discussions, complete required reading and postings and maintain an average of 3 on the rubric. Plagiarism will not be tolerated and will result in a loss of an in-service credit.
4. Inappropriate conduct will not be tolerated. Remember when responding to your peers we are working together to encourage and learn from one another. Feedback must be professional and courtesy to support one another in a positive atmosphere.
5. Participants will be required to read and comment on other participants work and comments. You must respond to at least three other people for each discussion.
6. Recommendation for an in-service credit will be based on completion of assignments, class participation and maintain an average of 3 on the rubric.
7. Scheduling conflicts must be brought up to the attention of the professor before the scheduled due dates of an assignment