

Integrating Math Vocabulary Into Your Math Program

(Sloan – 15 hours)

Policies

1. All participants are expected to sign in at least three days a week. A week runs from Monday through Sunday.
2. All participants must fully participate in the entire course. Active participation and well thought-out assignments are necessary in order to be successful in this course. You are responsible for responding to all assignments and to other participants in order to receive full credit.
3. All assignments are due by 11:59 PM of the day due. All late assignments should be posted in the Late Thread. Late assignments will lose 25% of their seat time equivalence for every day late. Participants who continually hand in late assignments may be dropped from the course. Participants must contact the instructor in writing of any constraints that may arise during the course. The instructor has the option of granting or denying access to the course.
4. All participants are required to purchase communication tools for the course. **A microphone and speakers are required.**
5. All participants are encouraged to use Office Hours. Office hours will be held on Monday between 8:00 pm and 9:00 pm, Wednesday between 8:00 pm and 9:00 pm, and Saturday between 10:00 and 11:00 am.
6. One Elluminate Live Session will be held during the third week of the course. Participants will be able to interact with each other and myself (moderator) through Voice Over IP and/or instant messaging. A web tour will be conducted. All participants are required to attend. There will be two scheduled sessions, one on the third Thursday between 8:00 pm and 9:00 pm and the other session on the third Saturday between 9:00 and 10:00 am. Participants are required to attend one of these sessions. We will meet at www.illuminate.com

6. All participants are required to respect others and interact in a professional manner. Failure to meet these standards will be cause for removal from the course or lose of credit. Participants are required to adhere to the rules of netiquette (<http://onlinenetiquette.com/>)
8. Please contact the instructor with any questions and concerns. Questions may be posted in the "Ask Any Question" thread.