

Policies and Credit/Award Criteria

- ❖ Participants must log into the Blackboard online classroom at least 3 times a week.
- ❖ Participants must respond to at least one other class member's post 1 time a week. This includes group work.
- ❖ Participants must follow appropriate on-line netiquette. (onlinenetiquette.com)
- ❖ Participants will contribute to group discussions and projects within the recommended time the group has set. If you are unable to post within the recommended time you must inform your group so they can continue with their work.
- ❖ All assignments must be submitted by 11:59:59 p.m. of the due date. Late assignments should be posted in late assignment thread and must be submitted within one week from the due date. You will not receive full credit for late items.
- ❖ All assignments on the Research Module rubric must meet the **Intermediate** or **Accomplished** criteria. Assignments may be resubmitted within one week of the due date to accomplish the required criteria.
- ❖ Websites chosen to be included in your project must receive a score of 35 or higher on the Website Evaluation rubric.
- ❖ Students who plagiarize will not be recommended for in-service credit.

Participants must adhere to the above policies in order to be recommended for in-service credit.