

Course Policies

Attendance: Students are expected to complete all assignments and participate in the discussion activities. Please look over the schedule of due dates to be sure you can complete the course.

Lateness: All assignments are to be completed in a timely manner and posted no later than 11:59pm on the due date. In the event you are unable to post your assignment by the specified date you are to submit your assignment in the "**Late, Late I'm late forum**". It will result in a loss of credit and possible loss of seat time.

Academic Honesty: As expected all work is to be completed with honesty and integrity. Any research citations should be duly documented.

Class Behavior: Participants are expected to be actively involved in class discussions. They are to participate in class discussions at least 3 days per week. They are to be mindful of classroom behavior and expected netiquette courtesy.

Read "Online Etiquette" for specific guidelines at www.online.uwc.edu/Technology/onletiquette.asp

Recommendations for In-service Credit:

Participants will be recommended for credit when:

All assignments have been completed and have participated in online discussions as outlined above.